



EMPLOYMENT APPLICATION

EQUAL OPPORTUNITY EMPLOYER

Ritesource Staffing is an equal opportunity employer and does not discriminate on the basis of race, color, religion, national origin, sex, age, disability or any other status by law or regulation. It is our intention that all qualified applicants are given equal opportunity and that selection decisions are based on job related factors.

BASIC INFORMATION

Date:	Name:(last)	(first)
Cell Phone:	Home Phone:	
Social Security Number:	Driver's License & State:	
Present Address:	City	St Zip
Email Address:		

EMPLOYMENT

Position Applying for:	Pay Desired:
Days Available to Work:	
How soon are you available to start?	
Are you currently employed? <input type="checkbox"/> Yes <input type="checkbox"/> No	
If so, may we contact your current employer? <input type="checkbox"/> Yes <input type="checkbox"/> No Phone & Contact:	
Are you available to work on weekends?	
Are you available to work overtime if necessary?	
How far are you willing to commute?	

PERSONAL INFORMATION

Have you ever applied/worked for Ritesource Staffing before? <input type="checkbox"/> Yes <input type="checkbox"/> No
If yes, when?
How did you hear about Ritesource Staffing? <input type="checkbox"/> Website <input type="checkbox"/> Personal Referral, Name: <input type="checkbox"/> Other
Do you have any relatives/friends working for Ritesource Staffing? <input type="checkbox"/> Yes <input type="checkbox"/> No
If yes, state name(s) and relationship:
Do you have reliable means of transportation? Yes <input type="checkbox"/> No <input type="checkbox"/>
Are you at least 18 years of age? <input type="checkbox"/> Yes <input type="checkbox"/> No
Circle highest grade completed: 7 8 9 10 11 12 GED AA BA/BS MA/MS
If hired, can you provide evidence of your U.S. citizenship or proof of your legal right to live & work in the US? <input type="checkbox"/> Yes <input type="checkbox"/> No
Are you able to perform the essential functions of the job in which you are applying for? <input type="checkbox"/> Yes <input type="checkbox"/> No
If no, describe the functions that cannot be performed:

Note: Hire may be subject to passing medical examination and skill and agility tests.

CRIMINAL BACKGROUND

Have you ever been convicted of a criminal offense (Felony or serious Misdemeanor)? <input type="checkbox"/> Yes <input type="checkbox"/> No
If yes, please state the nature of the crime, when and where convicted and disposition of the case:

Note: No applicant will be denied employment solely on the grounds of conviction of a criminal offense. The nature of the offense, the date of the offense, the surrounding circumstances and the relevance of the offense to the position(s) applied for may, however, be considered.

I hereby certify that I have not knowingly withheld any information that might adversely affect my chances for employment and that the answers given by me are true and correct to the best of my knowledge. I further certify that I, the undersigned applicant, have personally completed this application.

Applicant's Signature:	Date:
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EMERGENCY CONTACT INFO

Name:	Phone:	Relationship:
Address:		